SPORTS WREATH SHOP | FREE PRINTABLE

Sports Ornament Party Favor Planning Worksheet

PROJECT DETAILS & SHOPPING PLAN

Event type and date: _____

Theme or team colors: _____

Expected guests: _____ Children receiving favors: _____

Favors per guest: _____ Extras for breakage or late RSVPs: _____

Total ornaments needed: _____ Already on hand: _____

Ornaments to purchase: _____

[ ] Ornament style selected [ ] Ribbon for tags

[ ] Favor tags or name cards [ ] Gift bags or small boxes

[ ] Sample favor assembled [ ] Display or pickup table planned

[ ] Team or school marks used only as permitted

QUANTITY TIP

Guests + planned extras = favors to prepare; example: 80 guests + 8 extras = 88 favors

NOTES / FINAL SHOPPING LIST